2024 North Carolina Coordinated Campaign
LGBTQ+ Coalition Manager

The North Carolina Coordinated Campaign is seeking a LGBTQ+ Manager to support its LGBTQ+ engagement and organizing efforts across the state. An organizer at heart, the LGTBQ+ Coalition Manager will be responsible for supporting partners, volunteers, and staff across the state to ensure that the campaign is reaching LGBTQ+ community where they are and engaging them both as volunteers and voters.

Access to reliable transportation is required for this position. This position is located in North Carolina and requires in-person work. It is a non-supervisory role and is a CWG bargaining unit position. This is a full-time temporary role through the 2024 election cycle that will end November 15, 2024.

Job Description
- Support the Political & Coalitions Director and Deputy Director in implementing the campaign's strategy to engage and mobilize LGBTQ+ supporters.
- Serve as the primary point of contact for coalition partners, providing timely updates, resources, and support.
- In close coordination with the Organizing team, organize and support coalition events, meetings, and initiatives across the state to foster engagement and collaboration.
- Represent the Campaign at coalition events, meetings, conference calls, and training sessions that advance program goals.
- Support the LGBTQ+program by facilitating coordination across departments on events, messaging, and programming focused on LGBTQ+ communities throughout North Carolina.

Required Skills and Qualifications
- At least 1-2 cycles of campaign experience.
- Strong written and verbal communications skills; strong interpersonal skills with the ability to work effectively with employees at all levels.
- Strong political judgment and knowledge of key issues that matter to LGBTQ+ voters.
- Proven track record to lead and build relationships with organizations, community leaders, and stakeholders.
- Can manage multiple priorities and deadlines in a detail-oriented manner.
- Ability to work well under pressure.
- Experience in coalition-building and working collaboratively with multiple organizations.

Preferred Skills and Qualifications
- Good personal organization, including ability to meet deadlines and multitask; experience with Google sheets or Excel, a plus.
- Has demonstrated commitment to social and LGBTQ+ justice and an understanding of the issues facing LGBTQ+ communities, including challenges related to discrimination, health disparities, and economic inequality.
- Desire to ask questions, receive constructive feedback, and grow as a professional.
- Can manage multiple priorities and deadlines in a detail-oriented manner. Ability to work well under pressure.

Salary and Benefits

This position is salaried at $5,500 per month. This is a temporary full-time position through the 2024 election cycle.

All full-time employees are offered a comprehensive benefits package, 100% covered by NCDP. This includes medical, dental, vision, disability, and life insurance. Benefits become active on your first day of employment. Employees can add partners and dependents to health benefits but are responsible for covering the additional cost. Full-time employees also receive unlimited paid time off on an as needed basis subject to employer approval, two floating holidays, and paid holidays.

Application and Interview Procedure

Candidates should submit their resumes at https://forms.gle/1sJkHzotUMtf8Wrg9.

The North Carolina Democratic Party is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity, or gender expression.

Due to FEC regulations, only U.S. citizens or U.S. green card holders are eligible to apply for this role.